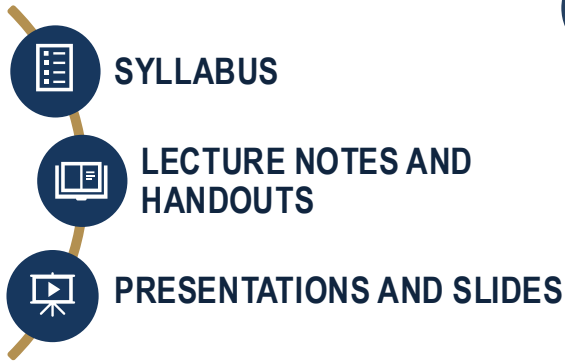


COURSE ACCESSIBILITY ROADMAP

A step-by-step guide for preparing accessible course materials

Use this roadmap as a reference sheet for preparing the following course materials.



1

WHERE ARE YOU STARTING?

CREATING NEW MATERIALS

Focus on:



- Accessible templates
- Heading styles
- Alt-Text in images
- Built-in layouts
- Table structures

UPDATING EXISTING MATERIALS

Focus on:



- Updating materials before duplicating/cloning
- Leveraging built-in accessibility checkers when available
- Prioritizing high-impact fixes

2

WHAT TYPE OF CONTENT ARE YOU CREATING OR UPDATING?

WORD DOCUMENTS



Original Word files (.docx)
[View Guide >](#)

POWERPOINT PRESENTATIONS



Original PowerPoint files (.pptx)
[View Guide >](#)

PDF



PDFs that need review or remediation
[View Guide >](#)

CANVAS CONTENT



Content created directly in Canvas
[View Guide >](#)

HANDWRITTEN NOTES



Handwritten notes, whiteboards and equations
[View Guide >](#)

LaTeX



Create or remediate content produced with LaTeX
[View Guide >](#)

3

MAKE UPDATES AT THE SOURCE

CHECK

1

Make accessibility updates in the original file.

REMEDiate

2

Use built-in accessibility tools (where available) or self-service remediation tools to ensure accessible content.

SHARE

3

Content can now be published and made available to students.

NEED ADDITIONAL HELP?

[Visit the Digital Accessibility Resource Website >](#)

Visit the website to:



Attend a workshop.



Request a consultation.



Request remediation support.